

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**FUNERAL DIRECTORS EXAMINING BOARD MEETING
ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON, WI
Contact: Tim Wellnitz (608) 261-4486
TUESDAY, NOVEMBER 15, 2005
9:00 A.M.**

CLOSED SESSION – Screening Committee – Screen Informal Complaints – J. C. Frazier, and Division of Enforcement Staff

9:30 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda
- B. Approval of Minutes (August 23, 2005)
- Administrative Report - Tim Wellnitz, Bureau Director
- C. Hotel Reservations 2006
- D. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
- Presentation of Proposed Stipulations by Division of Enforcement or any Submitted after Printing of the Agenda
- Travel
- E. 102nd Annual Convention April 5-6, 2006, Louisville, KY (*nominate delegate*)
- Legislative/Administrative Rules
- F. AB 485 Regulating Funeral Directors and Funeral Establishments, Regulating Cremation and Funeral Advertising, and Providing a Penalty
- Discussion of Transferring Pre-need Contract – David Olsen
- Education/Examination
- G. Funeral Director Curriculum
- Credentialing
- Practice Issues
- H. Correspondence from John Kiesow, DHFS – Information Regarding the Notice of Removal Form DPH 5043
- Miscellaneous Correspondence/Information
- I. Item Regarding Casket Sales (FYI)
- J. Letter from Rick Unbehaun (FYI)
- New Business
- Board Member Activity
- Visitors Comments
- CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
- Monitoring Report or any received after mailing of agenda
- Case Closings, Citations, and Case Status Report or any received after mailing of agenda
- K. 04 FDR 006
- L. 04 FDR 014
- M. 05 FDR 010
- Deliberation on Proposed Stipulations or any signed after mailing of agenda
- Deliberation on Proposed Administrative Warnings or any received after printing of agenda

N 03 FDR 026
O. 04 FDR 005
P. 05 FDR 013

Proposed Decision or any signed after printing of agenda
Deliberation on Disciplinary Actions signed after printing of agenda
Petitions for Rehearing received after the mailing of agenda
Request for Class 1 Hearings or any requested after printing of agenda
Application Review or any submitted after printing of agenda
Reinstatement Requests or any submitted after printing of agenda
Examination Issues

Q. Andrew Dickinson Request
Consulting with Legal Counsel

RECONVENE TO OPEN SESSION

Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD
ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS
CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL
DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION
TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.